



CITY OF BROOKS
Council Committee
May 14, 2019
NOTES

MEMBERS OF COUNCIL

Present:

- Mayor Barry Morishita
- Councillor Joel Goodnough
- Councillor John Petrie
- Councillor Norm Gerestein
- Councillor Dan Klein
- Councillor Bill Prentice

CITY STAFF

Present:

- Alan Martens, CAO
- Amanda Peterson, Deputy Chief Administrative Officer
- Amy Rommens, Manager of Administration
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Shelley Thomas, Manager of Finance
- Don Saari, Manager of Public Works and Utilities
- Natacha Entz, Development Officer
- Lisa Tiffin, Manager of Community Development
- Nova Sekhon, Communications and Economic Development
- Pete Thompson, Community Peace Officer

Others:

- Sandra Stanway, Brooks Bulletin

Mayor Barry Morishita called the meeting to order at 9:28 a.m.

- ✚ Communities in Bloom – Flag Project was added to the agenda.

MOVED BY COUNCILLOR PRENTICE that the agenda be adopted as amended.

MOTION CARRIED

1. MUNICIPAL ENFORCEMENT QUARTERLY REPORT

- ✚ A. Rommens noted that she assumed supervisory duties of Municipal Enforcement on January 2nd, 2019. A. Rommens also noted that Municipal Enforcement has completed and passed an audit on February 27th. It was noted that in the first quarter Municipal Enforcement Quarterly Report,

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staff attended numerous training courses, participated in outreach activities and educated the public through a car seat clinic, and collaborated with various external departments.

- ✚ The Traffic Safety Program is an ongoing partnership with the Brooks RCMP, and focuses on traffic control, patrols, and traffic violations.
- ✚ A. Rommens noted that Municipal Enforcement has received BAPS 4th quarter Quarterly Report from 2018.
- ✚ Discussion was held on locations of speed signs, lowering the in town speed limit, and speed tolerance.

P. Thompson left at 9:54 a.m.

2. SEWAGE MAIN REPLACEMENT

- ✚ D. Saari noted that the City has contracted MPE Engineering to create a tender ready package for the replacement of the sanitary sewer main, relocation of the sanitary dump station, extension of a sanitary main east of the Meadowbrook Lift Station, and construction of a hydrovac waste site. D. Saari noted that after advertising, three bids were received for the Project. Of these bids, it was noted that the quote received from Brooks Asphalt & Aggregate Ltd. came in at the lowest amount at \$3,722,274.27.
- ✚ Discussion was held on the price of the bid and possible grant money the City could receive.

MOVED BY COUNCILLOR PRENTICE that this item be forwarded to the May 21st Council Meeting for formal approval.

MOTION CARRIED

3. DEVELOPMENT PERMIT 2019 D-49

- ✚ N. Entz noted that the Planning Department received a development permit application to construct an accessory building (50 ft by 60 ft) at 1006 12th Street West, which is zoned Direct Control. N. Entz noted that feedback has been requested from neighbouring property owners and none was received. It was noted that staff recommend that the permit be approved with the conditions that the development conform to the application, that safety code permits are obtained, surface water properly drains from the building site, and the maximum building height does not exceed 17 ft.
- ✚ Discussion was held on the permanence of Direct Control zoning.

MOVED BY COUNCILLOR KLEIN that this item be forwarded to the May 21st Council Meeting for formal approval.

MOTION CARRIED

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4. COMMUNITIES IN BLOOM – FLAG PROJECT

- ✚ J. Goodnough noted that Communities in Bloom would like to initiate a Project to highlight the City's culture through displaying all of Canada's provincial flags in the Lake Stafford area. J. Goodnough noted that Alberta Transportation has determined that this would not be an appropriate place for flags, however Communities in Bloom is seeking advisement of where the Project would be suitable.
- ✚ Discussion was held on quotes from flag companies and maintenance responsibilities.

ADJOURNMENT

MOVED BY COUNCILLOR KLEIN that the meeting adjourn at 10:29 a.m.

MOTION CARRIED