

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON JANUARY 16, 2023 AT 4:30 P.M.**

PRESENT: Mayor John Petrie
Councillor Joel Goodnough
Councillor Mohammed Idriss
Councillor Ray Juska
Councillor Jon Nesbitt
Councillor Marissa Wardrop

STAFF: Alan Martens, CAO
Amy Rommens, Manager, Administration
Don Saari, Manager, Public Works & Utilities
Alicia Bartlette, Manager, Planning and Engineering
Randi McPhillips, Manager, Recreation Services
Kevin Swanson, Fire Chief
Barry Yokoyama, Deputy Fire Chief
Christine Motruk, HR Manager
Bruce Thiessen, IT Supervisor
Kelly Sanford, Alberta 55+ Summer Games Coordinator
Andrea Sutherland, Development Clerk

**OTHERS IN
ATTENDANCE:** Sgt. David Searle, Brooks RCMP
Gavin Scott, ORRSC
Nathan Crosby, Brooks Bandits
Sandra Stanway, Brooks Bulletin

**CALL TO
ORDER:** Mayor Petrie called the meeting to order at 4:30 p.m.

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL
TERRITORY**

Mayor Petrie acknowledged the First Peoples and Traditional Territory.

C. Motruk arrived at 4:31 p.m.

STAFF INTRODUCTIONS

A. Bartlette introduced A. Sutherland as the new Development Clerk in the Planning & Engineering Department.

R. McPhillips introduced K. Sanford as the Alberta 55+ Summer Games Coordinator in the Recreation Department.

K. Sanford left at 4:32 p.m.

Recreation User Group Grant – 2022 Report

23/012

MOVED BY COUNCILLOR GOODNOUGH that “the Recreation User Group Grant 2022 Report be accepted as information”.

MOTION CARRIED

PUBLIC HEARING – BYLAW 22/17

- Mayor Petrie called the hearing to order at 5:06 p.m.
- G. Scott advised that Bylaw 22/17 will re-designate road closure land behind 1140 & 1160 2 Street West from “no land use” to “Commercial General (C-G), to establish development rights for the property. No members of the public have provided comments regarding the re-designation. Staff is recommending that Council adopt Bylaw 22/17.
- Persons speaking in opposition of the proposed Bylaw – None present.
- Persons speaking in favour of the proposed Bylaw – None present.
- G. Scott noted that he has no closing comments.
- Mayor Petrie adjourned the hearing at 5:10 p.m.

BUSINESS

Proclamation – Eating Disorders Awareness Week

23/013

MOVED BY COUNCILLOR PRENTICE that “February 1 – 7, 2023 be hereby proclaimed as “Eating Disorders Awareness Week” in the City of Brooks”.

MOTION CARRIED

Subdivision 2022-0-178 Direct Control

23/014

MOVED BY COUNCILLOR NESBITT that “the Direct Control subdivision of Block 3, Plan 8411174 within NW1/4 4-19-14-W4M (Certificate of Title No. 221 128 990), to subdivide a 12.85acre (5.20 ha) parcel of land into development blocks and a series of roadways; BE APPROVED subject to the following:

RESERVE:

A deferred reserve caveat is registered on title as instrument 931 140 079. The reserve interest in land is 0.16ha (0.39 acres). Upon

payment of the entire reserve amount the caveat will be discharged from title.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the *Municipal Government Act*, all outstanding property taxes shall be paid to the City of Brooks.
2. That, pursuant to Section 655(1)(b) of the *Municipal Government Act*, the applicant or owner or both enter into and comply with a Development Agreement with the City of Brooks which shall be registered concurrently with the final plan against the title(s) being created.
3. That the 3.5m Utility Right of Way plan and agreement as required by City of Brooks shall be established prior to finalization of the application.
4. Street names shall be provided and labelled on the final plan of survey to the satisfaction of the City, prior to endorsement of the subdivision.
5. That the roadway(s) be extended on the Plan of Survey into the remainder of Block 3 Plan 8411174 to an extent that a cul-de-sac turn around can be established. Where the cul-de-sac radius falls outside the roadway alignment, the balance of land for the cul-de-sac shall be registered by right of way agreement and plan, to the satisfaction of the City. The access right of way plan and agreement shall provide legal egress until such time the roadway is developed in its entirety”.

MOTION CARRIED

BYLAWS

Bylaw 22/17 – Amendment to Land Use Bylaw 14/12

23/015 MOVED BY COUNCILLOR JUSKA that “Bylaw No. 22/17 be read a second time”.

MOTION CARRIED

23/016 MOVED BY COUNCILLOR IDRIS that “Bylaw No. 22/17, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Bylaw No. 14/12, being the Land Use Bylaw, be read a third time and adopted”.

MOTION CARRIED

DELEGATION

Brooks Bandits

23/017 MOVED BY COUNCILLOR GOODNOUGH that “the Brooks Bandits Presentation be accepted as information”.

MOTION CARRIED

N. Crosby left at 5:38 p.m.

BUSINESS

Brooks Bandits – Centennial Cup Bid Request

23/018 MOVED BY COUNCILLOR WARDROP that “Council support the Brooks Bandits bid to host the 2024 or 2025 Centennial Cup and provide the CRA and Sparrow Arenas at no cost for the duration of the tournament”.

MOTION CARRIED

CLOSED SESSION

23/019 MOVED BY COUNCILLOR NESBITT that “Council close the meeting to the public for agenda item 14. a) Land Matter as per Section 16, FOIP, at 5:46 p.m.”.

MOTION CARRIED

Land Matter – Held Confidential Pursuant to Section 16 of FOIP


23/020 MOVED BY COUNCILLOR JUSKA that “the meeting move out of Closed Session at 6:11 p.m.”.

MOTION CARRIED


ADJOURNMENT

23/021 MOVED BY COUNCILLOR IDRISSE that “the meeting adjourn at 6:12 p.m.”.

MOTION CARRIED



Mayor



Chief Administrative Officer