



# **CITY OF BROOKS**

## **Council Committee**

### **January 28, 2020**

## **NOTES**

### **MEMBERS OF COUNCIL**

Present:

- Mayor Barry Morishita
- Councillor John Petrie
- Councillor Jon Nesbitt
- Councillor Norm Gerestein
- Councillor Dan Klein
- Councillor Joel Goodnough
- Councillor Bill Prentice

### **CITY STAFF**

Present:

- Alan Martens, CAO
- Amy Rommens, Manager of Administration
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Alicia Bartlette, Manager of Planning and Engineering
- Don Saari, Manager of Public Works and Utilities
- Nova Sekhon, Communications and Economic Development
- Logan Grant, Community Peace Officer
- Pete Thompson, Community Peace Officer
- Phil Lunn, Parks Supervisor

**Mayor Barry Morishita called the meeting to order at 9:30 a.m.**

- ✚ There were no additions and/or deletions to the agenda.

**MOVED BY COUNCILLOR PRENTICE that the agenda be adopted.**

MOTION CARRIED

#### **1. URBAN FORESTRY MANAGEMENT PLAN UPDATE**

- ✚ P. Lunn presented updated information on the short-term goals of the Urban Forestry Management Plan, including: efforts to find a tree inventory database, selection of thriving tree and plant species, and annual monitoring of the Plan. P. Lunn also updated Council on the status of the long-term goals of the Plan, including: establishing a written set of procedures for tree maintenance, establishing a tree reserve fund, and continuing to collaborate with community organizations (e.g. 4H, Ecobrooks, Communities in Bloom) to plant trees.
- ✚ An update was also provided on the status of stump removal, tree pruning, tree removal, tree planting, protection and conservation, outreach and education and funding sources.

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- ✚ Discussion was held on the removal of poplar trees and tree database software.

*P. Lunn left at 9:42 a.m.*

#### **2. MUNICIPAL ENFORCEMENT QUARTERLY REPORT**

- ✚ A. Rommens noted that in the fourth quarter Municipal Enforcement Quarterly Report, staff attended numerous training courses, participated in outreach activities, educated the public through car seat clinics, and collaborated with various external departments.
- ✚ The Traffic Safety Program is an ongoing partnership with the Brooks RCMP, and focuses on traffic control, patrols, and traffic violations.
- ✚ The Department continues to investigate dog and cat complaints and it was noted that BAPS stayed at cat capacity for the majority of the quarter.
- ✚ Discussion was held on attending the AGM for BAPS, bringing in a Learn to Drive Program and increasing ticket fines.

#### **3. REMOVING EARLY FINE PAYMENT OPTION**

- ✚ A. Rommens noted that the Municipal Enforcement staff have advised that it would reduce red tape for the Department to remove early fine payment options for tickets issued under the Electrical Cord Bylaw and Snow Removal Bylaw. As most residents do not pay their tickets within the prescribed time (five days), Officers must re-issue the ticket as a provincial ticket and serve it personally. Removing this practice would allow the CPO's to issue a provincial ticket immediately.
- ✚ Discussion was held on serving tickets by mail.

*P. Thompson and L. Grant left at 10:22 a.m.*

#### **4. 2020 STREET IMPROVEMENT FIVE-YEAR PLAN**

- ✚ A. Bartlette noted that the updated 2020 Street Improvement Plan outlines the strategy for rehabilitating the street and the underground work for the roads. In 2019, 10<sup>th</sup> Street W, Lakeview Crescent E, Lake Stafford Drive E, 2<sup>nd</sup> St E and 1<sup>st</sup> St E were completed. In 2020, the budget is \$1.7 million. Staff are recommending that road construction take place on 1<sup>st</sup> St E from 1<sup>st</sup> Ave to 4<sup>th</sup> Ave, Griffin School Lane, Community Cultural Centre Lane, and Cassils Road at Sutherland intersection. Sewer maintenance is recommended at Purcell Place, McKittrick Place and on Centre Street.
- ✚ Discussion was held on the construction for the Griffin Park lane and issues with the shared alleyway.

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### **ADJOURNMENT**

**MOVED BY COUNCILLOR GOODNOUGH that the meeting adjourn at 11:06 a.m.**

**MOTION CARRIED**