

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT THE
CITY OFFICE ON FEBRUARY 3, 2020 AT 4:30 P.M.**

PRESENT: Mayor Barry Morishita
Councillor Dan Klein
Councillor Bill Prentice
Councilor Norm Gerestein
Councillor John Petrie
Councillor Joel Goodnough
Councillor Jon Nesbitt

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Amy Rommens, Manager of Administration
Kalina Van Winssen, Executive Assistant/Recording Secretary
Shelley Thomas, Manager of Finance
Deanna Hickey, Accounting Supervisor
Libin Joseph, HR Manager
Richard Mak, HR/Inclusion Advisor
Lisa Tiffin, Manager of Community Development
Nova Sekhon, Communications/Economic Development Officer
Kevin Swanson, Fire Chief
Barry Yokoyama, Deputy Fire Chief
Randi McPhillips, Recreation Supervisor
Adeib Bashar, Municipal Energy Manager

**OTHERS IN
ATTENDANCE:** S. Stanway, Brooks Bulletin
C. Sturgeon, Rotary Club
I. Ellefson, Rotary Club

L. Tiffin introduced Adeib Bashar as the new Municipal Energy
Manager.

B. Morishita presented the Organizational Inclusion Award to the
Brooks Rotary Club.

**CALL TO
ORDER:** Mayor Barry Morishita called the meeting to order at 4:39 p.m.

AGENDA

20/013 MOVED BY COUNCILLOR PRENTICE that "the agenda be
adopted".

MOTION CARRIED

A.M.

MINUTES

20/014 MOVED BY COUNCILLOR PRENTICE that “the Minutes from the Regular Council Meeting held January 20th, 2020 be approved”.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

There was no business arising out of the Minutes.

CORRESPONDENCE AND INFORMATION

20/015 MOVED BY COUNCILLOR KLEIN that “the following items of correspondence be received as information:

- a) Update - Council Conference and/or Workshops
- b) Update - Council Committee Reports
- c) Notes - Council Committee – January 28th, 2020”

MOTION CARRIED

DELEGATION

20/016 MOVED BY COUNCILLOR PETRIE that “the Rotary Club Presentation be accepted as information”.

MOTION CARRIED

C. Sturgeon and I. Effeson left at 5:36 p.m.

ACCOUNTS PAYABLE

20/017 MOVED BY COUNCILLOR PRENTICE that “the Accounts Payable listing presented in the amount of two hundred twenty-seven thousand, six hundred seven dollars and thirty-five cents (\$227,607.35) be hereby approved”.

MOTION CARRIED

BUSINESS

Appointment to Newell Housing Association

20/018 MOVED BY COUNCILLOR NESBITT that “Robert Franz be appointed to the Newell Housing Association for a first, three-year term, commencing February 1st, 2020 and ending January 31st, 2023”.

MOTION CARRIED

AM

Reappointment to the Arts, Culture and Heritage Board

20/019 MOVED BY COUNCILLOR GERESTEIN that “Cathy Corbett-Schock be reappointed to the Arts, Culture and Heritage Board for a second, two-year term, commencing February 5th, 2020 and ending February 4th, 2022”.

MOTION CARRIED

Oldman River Regional Services Commission – Grant Application and 2020 Oldman River Region GIS Enhancement Project

20/020 MOVED BY COUNCILLOR NESBITT that “the City of Brooks participate in an application for the 2020 Oldman River Regional GIS Enhancement Project submitted by the Town of Coaldale under the Intermunicipal Collaboration component Alberta Community Partnership Grant, further that the City of Brooks, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds”.

MOTION CARRIED

BYLAWS

Bylaw 20/03 – Community Standards Bylaw Amendment

20/021 MOVED BY COUNCILLOR GOODNOUGH that “Bylaw No. 20/03, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Community Standards Bylaw No. 14/02, be introduced and read a first time”.

MOTION CARRIED

20/022 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 20/03 be read a second time”.

MOTION CARRIED

20/023 MOVED BY COUNCILLOR GOODNOUGH that “Bylaw No. 20/03 be read a third time”.

MOTION CARRIED UNANIMOUSLY

A.M.

20/024 MOVED BY COUNCILLOR PETRIE that "Bylaw No. 20/03, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Community Standards Bylaw No. 14/02, be read a third time and adopted".

MOTION CARRIED

Bylaw 20/04 – Portable Sign Bylaw

20/025 MOVED BY COUNCILLOR GOODNOUGH that "Bylaw No. 20/04, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide standards and regulations for outdoor portable advertising, be introduced and read a first time".

MOTION CARRIED

20/026 MOVED BY COUNCILLOR NESBITT that "Bylaw No. 20/04 be read a second time".

MOTION CARRIED

20/027 MOVED BY COUNCILLOR KLEIN that "Bylaw No. 20/04 be read a third time".

MOTION CARRIED UNANIMOUSLY

20/028 MOVED BY COUNCILLOR GERESTEIN that "Bylaw No. 20/04, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide standards and regulations for outdoor portable advertising, be read a third time and adopted".

MOTION CARRIED

Bylaw 20/05 – Supplementary Assessment Bylaw

20/029 MOVED BY COUNCILLOR GOODNOUGH that "Bylaw No. 20/05, being a Bylaw of the City of Brooks, in the Province of Alberta, to authorize the preparation of a supplementary assessment roll of the municipality for the year 2020, be introduced and read a first time".

MOTION CARRIED

20/030 MOVED BY COUNCILLOR KLEIN that "Bylaw No. 20/05 be read a second time".

MOTION CARRIED

AM

20/031 MOVED BY COUNCILLOR GOODNOUGH that "Bylaw No. 20/05 be given three readings at this meeting".

MOTION CARRIED UNANIMOUSLY

20/032 MOVED BY COUNCILLOR GERESTEIN that "Bylaw No. 20/05, being a Bylaw of the City of Brooks, in the Province of Alberta, to authorize the preparation of a supplementary assessment roll of the municipality for the year 2020, be read a third time and adopted".

MOTION CARRIED

Bylaw 20/06 – Line of Credit Bylaw

20/033 MOVED BY COUNCILLOR GERESTEIN that "Bylaw No. 20/06, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide authorization for short-term borrowing, be introduced and read a first time".

MOTION CARRIED

20/034 MOVED BY COUNCILLOR NESBITT that "Bylaw No. 20/06 be read a second time".

MOTION CARRIED

20/035 MOVED BY COUNCILLOR PRENTICE that "Bylaw No. 20/06 be given three readings at this meeting".

MOTION CARRIED UNANIMOUSLY

20/036 MOVED BY COUNCILLOR PETRIE that "Bylaw No. 20/06, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide authorization for short-term borrowing, be read a third time and adopted".

MOTION CARRIED

ADJOURNMENT

20/037 MOVED BY COUNCILLOR KLEIN that "the meeting adjourn at 5:56 p.m."

MOTION CARRIED



Mayor



Chief Administrative Officer