



**CITY OF BROOKS**  
**Council Committee**  
**February 11, 2020**  
**NOTES**

**MEMBERS OF COUNCIL**

Present:

- Deputy Mayor Dan Klein
- Councillor John Petrie
- Councillor Jon Nesbitt
- Councillor Norm Gerestein
- Councillor Joel Goodnough
- Councillor Bill Prentice

**CITY STAFF**

Present:

- Alan Martens, CAO
- Amanda Peterson, Deputy CAO
- Amy Rommens, Manager of Administration
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Shelley Thomas, Manager of Finance
- Alicia Bartlette, Manager of Planning and Engineering
- Don Saari, Manager of Public Works and Utilities
- Nova Sekhon, Communications and Economic Development

Others:

- Sandra Stanway, Brooks Bulletin
- Angela Deblasio, Kiwanis Club
- Ron Remus, Kiwanis Club
- Adam McDonald, Associated Engineering
- Steve Schwartz, Associated Engineering

**Deputy Mayor Dan Klein called the meeting to order at 9:33 a.m.**

- ✚ Francophone School Parking was added to the agenda.

**MOVED BY COUNCILLOR PRENTICE that the agenda be adopted as amended.**

MOTION CARRIED

**1. BROOKS KIWANIS CLUB REQUEST**

- ✚ A. Deblasio noted that the Brooks Kiwanis Club is proposing to use the Old Rodeo Grounds for a Christmas Lights Display. The proposed timeline for this is the last week of November until the end of December, and the

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gate area will be used to collect donations for local charities. Businesses and organizations could purchase spots for displays and advertise through signage. The location would allow for residents to drive through the display.

- ✚ Discussion was held on a power source, tripping hazards from cords, alternative locations, and parking.
- ✚ It was advised that the Brooks Kiwanis Club proceed with the Christmas Lights Display at the Old Rodeo Grounds.

*B. Morishita entered at 9:43 a.m.*

*R. Remus and A. Deblasio left at 9:54 a.m.*

*A. McDonald and S. Schwartz entered at 9:55 a.m.*

## 2. **STORMWATER INFRASTRUCTURE MASTER PLAN**

- ✚ A. Schwartz presented information on Associated Engineering's Stormwater Master Plan, including Project Criteria, Regional Drainage, Local Drainage and Improvements. A. Schwartz noted that problem areas identified from the Master Plan are: 2 Ave E, Garrow Ave E, Lane Behind 2 Ave W, Douglas Cr W, Cassils Rd E & 1 St E, 1100 Block 2 St W, Alberta St W, Sutherland Dr E and Lakeview Cr E. Projects recommended to be included in the Capital Plan are: Project 1 – 2 Avenue East Trunk (estimated cost \$3,750,000), Project 2 – 2 Avenue Lane Trunk (estimated cost \$2,230,000), Project 3 – Garrow Avenue Trunk Improvement (estimated cost \$5,560,000), Project 4 – Cassils Road East Trunk Improvement (estimated cost \$7,180,000), Project 5 – Cemetery Gravity Main (estimated cost \$2,660,000), Project 6 – Douglas Court West Improvement (estimated cost \$1,170,000), Project 7 – Alberta Street Gravity Main (estimated cost \$2,030,000), Project 8 – Lakeview Crescent Gravity Main (estimated cost \$1,400,000), Project 9 – Uplands Gravity Main (estimated cost \$140,000), Project 10 – Meadowbrook Drive East (estimated cost \$190,000), Project 11 – 14 – Marshall Drain Channel Upgrades (total estimated cost \$1,280,000), and Project 15 – Meadowbrook Drive East (estimated cost \$190,000). Regional Projects for consideration include 12<sup>th</sup> St W Pond, Young Street Pond, and South Diversion Ditch. A. Schwartz noted that recommendations include design criteria changes, regional drainage upgrades, and for a five-year Capital Plan to include: 2 Avenue East Trunk, 2 Avenue Lane Trunk, Garrow Avenue Trunk Improvement, and Marshall Drain Channel Upgrades.
- ✚ Discussion was held on alternative stormwater management options and cost-sharing with the County of Newell for fringe areas.

*A. McDonald and S. Schwartz left at 11:14 a.m.*

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### 3. MOWER QUOTES

- ✚ D. Saari noted that the City received four quotes from suppliers for 2 – 72” and 1 – 11’ mowers. The lowest quote was received from Cervus equipment for \$111,000.
- ✚ Discussion was held on trade ins.

**MOVED BY COUNCILLOR KLEIN that Council approve the purchase of John Deere Mowers from Cervus Equipment in the amount of \$111,000 and be forward this item to the next Regular Council Meeting for formal approval.**

MOTION CARRIED

### 4. CONCRETE CRUSHING

- ✚ D. Saari noted that the City received four quotes from contractors to crush stockpiled concrete from past Street Improvement Programs. The concrete will be used as base material for the 2020 SIP. The lowest quote was submitted by Brooks Asphalt and Aggregate, at a cost of \$14.37/tonne and a total bid of \$172,500 for 12,000 tonnes of concrete.
- ✚ Discussion was held on mobilization and demobilization costs.

**MOVED BY COUNCILLOR PRENTICE that Council award the 2020 Concrete Crushing Project to Brooks Asphalt and Aggregate Ltd. at a cost of \$12.20/tonne for crushing and hauling plus \$27,300.00 for mobilization and that this item be forwarded to the next Regular Council Meeting for formal approval.**

MOTION CARRIED

### 5. FRANCOPHONE SCHOOL PARKING

- ✚ A. Martens noted that the new Francophone School will need more parking in the future to accommodate estimated growth. A. Bartlette noted that currently they are looking at extending the parking lot and creating an additional 20 spaces, or creating angle parking on the north side. Currently, there are 58 stalls planned for the development.
- ✚ Discussion was held on including this item in the Recreation Master Plan, utilizing the street for parking, and financial costs to the City.
- ✚ A. Bartlette noted that the City can request that the architect add angle parking in the development design.

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- ✚ Committee recommended that the development application approval include a condition that states parking will be reviewed once the portables are brought in for expansion.

**MOVED BY COUNCILLOR PETRIE that the meeting go into In Camera at 11:30 a.m.**

MOTION CARRIED

**MOVED BY COUNCILLOR KLEIN that the meeting go out of In Camera at 11:37 a.m.**

MOTION CARRIED

### **ADJOURNMENT**

**MOVED BY COUNCILLOR GOODNOUGH that the meeting adjourn at 11:38 a.m.**

MOTION CARRIED