



CITY OF BROOKS
Council Committee
February 25, 2020
NOTES

MEMBERS OF COUNCIL

Present:

- Mayor Barry Morishita
- Councillor Dan Klein
- Councillor John Petrie
- Councillor Jon Nesbitt
- Councillor Norm Gerestein
- Councillor Bill Prentice

CITY STAFF

Present:

- Alan Martens, CAO
- Amanda Peterson, Deputy CAO
- Amy Rommens, Manager of Administration
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Shelley Thomas, Manager of Finance
- Russ Tanner, Manager of Recreation and Facilities
- Alicia Bartlette, Manager of Planning and Engineering
- Don Saari, Manager of Public Works and Utilities
- Lisa Tiffin, Manager of Community Development
- Adeib Bashar, Municipal Energy Manager

Others:

- Sandra Stanway, Brooks Bulletin
- Mike Regner, Longhorn Ad Board Sign Co.
- Jaime Nesbitt, Brooks Bulletin

Mayor Barry Morishita called the meeting to order at 8:57 a.m.

- ✚ Flag Raising Ceremony Discussion was removed and MAGNA Engineering Report on Zero Waste Plastics was added to the Agenda.

MOVED BY COUNCILLOR KLEIN that the agenda be adopted as amended.

MOTION CARRIED

1. PORTABLE SIGN BYLAW DELEGATION

- ✚ M. Regner advised that he is seeking clarification from Council on the newly adopted Portable Sign Bylaw that was passed regarding: formal complaints on signs, not allowing third party advertising, signs for not-for-profit organizations, and what constitutes a community event.

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- ✚ A. Rommens noted that a complaint was received in 2018 regarding third party advertising and is still an open complaint which lead to discussions regarding changing the Bylaw.
- ✚ M. Regner listed concerns with verifying not-for-profit status for customers for community event advertising and preventing placing additional throughout the City signs to promote organizations and businesses who are in low-traffic areas.
- ✚ B. Morishita noted that Council will review the Bylaw and consider having a one sign option, whether at the business or another location.

M. Regner left at 9:36 a.m.

2. ENERGY MANAGEMENT PRESENTATION

- ✚ A. Bashar presented information on the six-phase process of creating energy efficiency in the City's facilities. The six-phase process consists of: phase-one - facility tours, phase-two – utility bill analytics, phase-three – energy audits, phase-four – energy modelling, phase-five – apply ECMs and phase-six – build an EMP. It was noted that the total estimated timeline for this project is nine months, and phase-three is about to initiate starting with the CRA. Next steps in the process include performing energy scans/audits, gathering utility data and implementing low cost ECMs to help fund future capital-intensive projects. Overall, the goal is for a 5% community-wide reduction in GHG emissions.

3. MAGNA ENGINEERING ZERO PLASTIC WASTE INITIATIVE

- ✚ A. Bartlette advised that MAGNA Engineering has presented a proposal to prepare a grant application for the Zero Waste Plastic Initiative Grant on behalf of the City, which may address residents' concerns regarding the lack of plastic recycling in the community. The Zero Plastic Waste Initiative Grant will fund up to \$250,000, which the City would not have to make a financial contribution to. It was advised that the application process for this grant would cost \$2,000.
- ✚ A. Bartlette noted there is also an FCM Feasibility Grant with funding up to \$175,000, however applicants would have to contribute 50% of the costs. MAGNA Engineering has offered to contribute 25% of the costs and advised that this funding could be used for the wastewater and stormwater systems.
- ✚ Discussion was held on the new SAEWA facility to be located within the County and the logistics of separating plastics.

Council recommended that staff apply for the Zero Plastic Waste Initiative Grant.

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B. Morishita left at 10:08 a.m.

D. Klein assumed the role of Chair at 10:08 a.m.

4. **STREET IMPROVEMENT PROJECT TENDER 2020**

- ✚ A. Bartlette noted that the City received one tender for the 2020 Street Improvement Project from Brooks Asphalt and Aggregate Ltd. in the amount of \$1,381,507.60 excluding GST. The SIP locations and scope of work are: 2nd Street E (includes full base structure, asphalt surface and concrete sidewalk replacements as well as curb and gutter replacements where required), Cassils Road and Sutherland Drive Intersection (includes mill and overlay asphalt surface), Community Culture Centre Lane (includes full base structure and asphalt surface replacement), Griffin School Lane (includes full base structure and granular surface replacement) and Centre Street from 1st Avenue to 3rd Avenue (replacement of the asphalt surface, sanitary and water service lines). It was noted that the Project will begin on May 19th and the estimated completion is August 4th.

MOVED BY COUNCILLOR PRENTICE that the 2020 Street Improvement Project Tender be forwarded to the next Regular Council Meeting for formal approval.

MOTION CARRIED

ADJOURNMENT

MOVED BY COUNCILLOR NESBITT that the meeting adjourn at 10:11 a.m.

MOTION CARRIED