



**CITY OF BROOKS**  
**Council Committee**  
**March 10, 2020**  
**NOTES**

**MEMBERS OF COUNCIL**

Present:

- Mayor Barry Morishita
- Councillor Dan Klein
- Councillor John Petrie
- Councillor Jon Nesbitt
- Councillor Norm Gerestein
- Councillor Joel Goodnough

**CITY STAFF**

Present:

- Alan Martens, CAO
- Amanda Peterson, Deputy CAO
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Alicia Bartlette, Manager of Planning and Engineering
- Lisa Tiffin, Manager of Community Development
- Natacha Entz, Development Officer

Others:

- Sandra Stanway, Brooks Bulletin
- Madeleine Baldwin, ORRSC
- Diane Horvath, ORRSC

**Mayor Barry Morishita called the meeting to order at 9:05 a.m.**

- ✚ City of Brooks Coronavirus Protocol was added to the Agenda.

**MOVED BY COUNCILLOR KLEIN that the agenda be adopted as amended.**

MOTION CARRIED

**1. PROPOSED UPDATES TO LAND USE BYLAW (LUB)**

- ✚ M. Baldwin noted that on January 14<sup>th</sup>, 2020, Council provided direction to ORRSC staff to update the Administrative Section of the LUB. The first update is to remove the requirement for the Development Officer to notify adjacent landowners and persons likely to be affected when an application for a discretionary use is received. MPC can decide to send notification prior to a decision being made if they deem it necessary. Otherwise, notification to adjacent landowners and persons likely to be affected would only occur after the decision has been made on a development permit application.

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### NOTES

- ✚ The second proposed update is to allow the Development Officer to approve variances up to 100% for existing development and more variance powers related to setbacks for new construction. The Development Officer would be given unlimited variance powers for existing development and unlimited variance powers for setbacks; and, a variance of 25% for one other measurable standard of the Bylaw for new construction.
- ✚ The third proposed update is to no longer use temporary development permits. Instead, applicants can apply for a development permit for a use that is permitted or discretionary in the applicable land use district. Mobile vendors that do not require a development permit are now clarified to include only small stands (4.6 square metres) or those involved with a non-profit or community organization.
- ✚ M. Baldwin noted that based on size, a corn stand would fit within the permit exempt area of 4.6 metres; however, a food truck would need a permit.
- ✚ Discussion was held on the Development Officer allowing setbacks.
- ✚ M. Baldwin noted that conditions could be written into the Bylaw that do not allow a variance in certain situations.
- ✚ M. Baldwin noted that a form notifying development permit applicants of the 21-day appeal period after a permit is advisable.
- ✚ A. Martens enquired if similar uses would be permitted for more specific zoning needs (i.e. aquaculture).
- ✚ D. Horvath advised that having general uses can be a broader definition to accommodate a variety of uses.

*M. Baldwin and D. Horvath left at 10:04 a.m.*

## 2. FLAG RAISING DISCUSSION

- ✚ J. Goodnough noted that he believes the flags waved at City Hall should be restricted to the City, provincial and federal flags. J. Goodnough advised that giving special acknowledgement to groups who request it sets a bad precedent and City Hall should be a partisan place. The ACH Centre was suggested as an alternative option.
- ✚ B. Morishita noted that the flag raising ceremonies bring awareness to marginalized groups of people. B. Morishita suggested that staff monitor the amount of requested flag raising ceremonies.

**It was recommended that this be brought back to Committee for further discussion in the fall.**

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#### **3. GRASSLANDS HIGH SCHOOL LOCATION**

- ✚ A. Martens advised that given the new direction of Medicine Hat College Brooks Campus, the parties have mutually agreed to discontinue the co-location concept. The three alternative sites are as follows: The first site is located east of the quad ball diamonds, the second site is north of 2<sup>nd</sup> Avenue across from the Greystone community, and the third location is the old rodeo grounds. Grasslands has indicated that their preferred site is now the site adjacent to and east of the quad ball diamonds.
- ✚ A. Martens noted that the City does not own this land.
- ✚ Discussion was held on building the school on the junior high location and the Recreation Master Plan.
- ✚ It was noted that Committee will meet with Grasslands School in April to discuss the new school.

#### **4. CORONAVIRUS PROTOCOL**

- ✚ A. Peterson noted that Corporate Safety is reviewing the Newell Plan for pandemics and that the City has a Business Continuity Plan in place.
- ✚ Discussion was held on maintaining services for utilities and the impacts on City owned facilities.

*S. Stanway left at 11:05 a.m.*

**MOVED BY COUNCILLOR KLEIN that meeting move In Camera at 11:05 a.m.**

MOTION CARRIED

**MOVED BY COUNCILLOR PETRIE that meeting move out of In Camera at 11:44 a.m.**

MOTION CARRIED

#### **ADJOURNMENT**

**MOVED BY COUNCILLOR NESBITT that the meeting adjourn at 11:44 a.m.**

MOTION CARRIED