

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
CITY OF BROOKS HELD IN COUNCIL CHAMBERS AT CITY
HALL ON MARCH 20, 2023 AT 4:30 P.M.**

PRESENT: Deputy Mayor Joel Goodnough
Councillor Mohammed Idriss
Councillor Ray Juska
Councillor Jon Nesbitt
Councillor Bill Prentice
Councillor Marissa Wardrop

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Amy Rommens, Manager, Administration
Shelley Thomas, Manager, Finance
Don Saari, Manager, Public Works & Utilities
Alicia Bartlette, Manager, Planning and Engineering
Randi McPhillips, Manager, Recreation Services
Lisa Tiffin Manager, Community Development
Mitchell Iwaasa, Economic Development Officer
Jourdan Jones, Communications Officer
Deanna Hickey, Accounting Supervisor
Kevin Swanson, Fire Chief
Barry Yokoyama, Deputy Fire Chief
Bruce Thiessen, IT Supervisor
Jenny Wallace, Executive Assistant/Recording Secretary

**OTHERS IN
ATTENDANCE:** Cpl. Joe Schmidt, Brooks RCMP
Sandra Stanway, Brooks Bulletin

**CALL TO
ORDER:** Deputy Mayor Goodnough called the meeting to order at 4:30 p.m.

**ACKNOWLEDGEMENT OF FIRST PEOPLES & TRADITIONAL
TERRITORY**

Deputy Mayor Goodnough acknowledged the First Peoples and
Traditional Territory.

AGENDA

23/066 MOVED BY COUNCILLOR NESBITT that “the agenda be adopted
as amended by adding Agenda Item 8.f) – Proclamation –
International Day for the Elimination of Racial Discrimination”.

MOTION CARRIED

MINUTES

23/067 MOVED BY COUNCILLOR PRENTICE that “the Minutes from the Regular Council Meeting held March 6, 2023 be approved”.

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

There was no business arising out of the Minutes.

RCMP REPORT – FEBRUARY 2023

23/068 MOVED BY COUNCILLOR WARDROP that “the February 2023 RCMP Report be accepted as information”.

MOTION CARRIED

Cpl. Schmidt and S. Stanway left at 4:42 p.m.

CORRESPONDENCE AND INFORMATION

23/069 MOVED BY COUNCILLOR JUSKA that “the following items of correspondence be received as information:

- a) Update - Council Conferences and/or Workshops
- Accounts Payable Listing
- b) Notes - Council Committee – March 14, 2023”.

MOTION CARRIED

ADMINISTRATIVE REPORTS

Economic Development Council Update

23/070 MOVED BY COUNCILLOR IDRIS that “the Economic Development Council Update be accepted as information”.

MOTION CARRIED

S. Stanway arrived at 4:58 p.m. during the latter part of the update to Council.

BUSINESS

Proclamation – National Volunteer Week

23/071 MOVED BY COUNCILLOR WARDROP that “the week of April 16 – 22, 2023 be hereby proclaimed as “National Volunteer Week” in the City of Brooks”.

MOTION CARRIED

Appointment to the Brooks Public Library Board

23/072 MOVED BY COUNCILLOR PRENTICE that “Marlyssa Willford be appointed to the Brooks Public Library Board for a first, three-year term, commencing March 21, 2023 and ending March 20, 2026”.

MOTION CARRIED

Appointment to the Safe Communities Committee

23/073 MOVED BY COUNCILLOR JUSKA that “Bob Breakell, Lisa Albers and Adom Mehare (youth member) be appointed to the Safe Communities Committee for first, three-year terms, commencing March 21, 2023 and ending March 20, 2026”.

MOTION CARRIED

Financial Variance Report

23/074 MOVED BY COUNCILLOR IDRIS that “the March 2023 Financial Variance Report be accepted as information”.

MOTION CARRIED

2024 Fire Truck Tender

23/075 MOVED BY COUNCILLOR JUSKA that “Council approve the 2024 Fire Truck Tender facilitation in 2023”.

MOTION CARRIED

Proclamation – International Day for the Elimination of Racial Discrimination

23/076 MOVED BY COUNCILLOR IDRISSE that "March 21, 2023 be hereby proclaimed as "International Day for the Elimination of Racial Discrimination" in the City of Brooks".

MOTION CARRIED

BYLAWS

Bylaw 23/01 – Transportation Services Bylaw (Tabled)

Bylaw No. 23/01 will remain on the agenda, as it was not lifted from the table at this meeting.

Bylaw 23/04 – Fire Bylaw

23/077 MOVED BY COUNCILLOR NESBITT that "Bylaw No. 23/04, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide for the establishment and operation of Fire Protection Services, be introduced and read a first time".

MOTION CARRIED

23/078 MOVED BY COUNCILLOR PRENTICE that "Bylaw No. 23/04 be read a second time".

MOTION CARRIED

23/079 MOVED BY COUNCILLOR WARDROP that "Bylaw No. 23/04 be given three readings at this meeting".

MOTION CARRIED UNANIMOUSLY

23/080 MOVED BY COUNCILLOR NESBITT that "Bylaw No. 23/04, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide for the establishment and operation of Fire Protection Services, be read a third time and adopted".

MOTION CARRIED

Bylaw 23/05 – Fire Service Fees Bylaw

23/081 MOVED BY COUNCILLOR IDRISSE that "Bylaw No. 23/05, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish rates to be charged in relation to fire prevention, inspection, suppression and rescue services, be introduced and read a first time".

MOTION CARRIED

23/082 MOVED BY COUNCILLOR JUSKA that “Bylaw No. 23/05 be read a second time”.

MOTION CARRIED

23/083 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 23/05 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

23/084 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 23/05, being a Bylaw of the City of Brooks, in the Province of Alberta, to establish rates to be charged in relation to fire prevention, inspection, suppression and rescue services, be read a third time and adopted”.

MOTION CARRIED

Bylaw 23/06 – Environmental Advisory Committee Bylaw

23/085 MOVED BY COUNCILLOR IDRIS that “Bylaw No. 23/06, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide for the establishment of the Environmental Advisory Committee of the City of Brooks, be introduced and read a first time”.

MOTION CARRIED

23/086 MOVED BY COUNCILLOR JUSKA that “Bylaw No. 23/06 be read a second time”.

MOTION CARRIED

23/087 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 23/06 be given three readings at this meeting”.

MOTION CARRIED UNANIMOUSLY

23/088 MOVED BY COUNCILLOR PRENTICE that “Bylaw No. 23/06, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide for the establishment of the Environmental Advisory Committee of the City of Brooks, be read a third time and adopted”.

MOTION CARRIED

Bylaw 23/07 – BRZ Mill Rate Bylaw

23/089 MOVED BY COUNCILLOR WARDROP that “Bylaw No. 23/07, being a Bylaw of the City of Brooks, in the Province of Alberta, to set a rate for the business tax levy on businesses located in the Brooks Town Centre Revitalization Zone, be introduced and read a first time”.

MOTION CARRIED


23/090 MOVED BY COUNCILLOR IDRIS that “a Public Hearing be held on April 17, 2023 at 5:00 p.m. to gather public input regarding Bylaw No. 23/07”.

MOTION CARRIED


ADJOURNMENT

23/091 MOVED BY COUNCILLOR NESBITT that “the meeting adjourn at 5:25 p.m.”.

MOTION CARRIED



Mayor



Chief Administrative Officer