

MINUTES OF THE REGULAR COUNCIL MEETING OF THE CITY OF BROOKS HELD IN COUNCIL CHAMBERS AND VIA VIDEOCONFERENCE AT THE CITY OFFICE ON APRIL 13, 2020 AT 4:30 P.M.

PRESENT: Mayor Barry Morishita
Councillor Dan Klein
Councillor Bill Prentice
Councilor Norm Gerestein
Councillor John Petrie
Councillor Joel Goodnough
Councillor Jon Nesbitt

STAFF: Alan Martens, CAO
Amanda Peterson, Deputy CAO
Amy Rommens, Manager of Administration
Kalina Van Winssen, Executive Assistant/Recording Secretary
Shelley Thomas, Manager of Finance
Libin Joseph, HR Manager
Lisa Tiffin, Manager of Community Development
Don Saari, Manager of Public Works and Utilities
Alicia Bartlette, Manager of Planning and Development
Russ Tanner, Manager of Recreation and Facilities
Bruce Thiessen, IT Supervisor

OTHERS IN ATTENDANCE: S. Stanway, Brooks Bulletin

CALL TO ORDER: Mayor Barry Morishita called the meeting to order at 4:37 p.m.

AGENDA

20/103 MOVED BY COUNCILLOR PETRIE that "the agenda be adopted".

MOTION CARRIED

MINUTES

20/104 MOVED BY COUNCILLOR KLEIN that "the Minutes from the Regular Council Meeting held April 6th, 2020 be approved".

MOTION CARRIED

BUSINESS ARISING OUT OF MINUTES

There was no business arising out of the Minutes.

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ACCOUNTS PAYABLE

20/105 MOVED BY COUNCILLOR GERESTEIN that “the Accounts Payable listing presented in the amount of two hundred forty-four thousand, one hundred fifty-nine dollars and sixty-one cents (\$244,159.61) be hereby approved”.

MOTION CARRIED

BUSINESS

Building, Development & Planning Application Fee Schedule

20/106 MOVED BY COUNCILLOR GOODNOUGH that “Council approve the proposed Building, Development and Planning Application Fee Schedule, and further, as these changes are intended to be temporary, that the fee schedule revert back to the March 16th, 2020 schedule on January 1st, 2021”.

MOTION CARRIED

COVID-19 Update and Initiatives

20/107 MOVED BY COUNCILLOR PRENTICE that “the COVID-19 Update and Initiatives Report be accepted as information”.

MOTION CARRIED

BYLAWS

Bylaw 20/08 – BRZ Mill Rate Bylaw

20/108 MOVED BY COUNCILLOR NESBITT that “Bylaw No. 20/08, being a Bylaw of the City of Brooks, in the Province of Alberta, to set a rate for the Business Tax Levy on businesses located in the Business Revitalization Zone, be introduced and read a first time”.

MOTION CARRIED

20/109 MOVED BY COUNCILLOR PETRIE that “Council approve May 4th, 2020 at 4:30 p.m. as the public hearing date to receive public input on Bylaw 20/08”.

MOTION CARRIED

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Bylaw 20/11 – Utility Rates Bylaw Amendment

20/110 MOVED BY COUNCILLOR KLEIN that "Bylaw No. 20/11, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Utility Rates Bylaw 15/25, be introduced and read a first time".

MOTION CARRIED

20/111 MOVED BY COUNCILLOR GOODNOUGH that "Bylaw No. 20/11 be read a second time".

MOTION CARRIED

20/112 MOVED BY COUNCILLOR GERESTEIN that "Bylaw No. 20/11 be given three readings at this meeting".

MOTION CARRIED UNANIMOUSLY

20/113 MOVED BY COUNCILLOR PRENTICE that "Bylaw No. 20/11, being a Bylaw of the City of Brooks, in the Province of Alberta, to amend Utility Rates Bylaw 15/25, be read a third time and adopted".

MOTION CARRIED

20/114 MOVED BY COUNCILLOR GOODNOUGH that "Council cancel all penalties relating to the nonpayment of utility charges effective for the period of March 17th, 2020 to October 1st, 2020".

MOTION CARRIED

Bylaw 20/12 – Tax Penalty Bylaw

20/115 MOVED BY COUNCILLOR KLEIN that "Bylaw No. 20/12, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide for a penalty for the late payment of taxes, be introduced and read a first time".

MOTION CARRIED

20/116 MOVED BY COUNCILLOR PETRIE that "Bylaw No. 20/12 be read a second time".

MOTION CARRIED

20/117 MOVED BY COUNCILLOR PRENTICE that "Bylaw No. 20/12 be given three readings at this meeting".

MOTION CARRIED UNANIMOUSLY

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20/118 MOVED BY COUNCILLOR GERESTEIN that "Bylaw No. 20/12, being a Bylaw of the City of Brooks, in the Province of Alberta, to provide for a penalty for the late payment of taxes, be read a third time and adopted".

MOTION CARRIED

ADJOURNMENT

20/119 MOVED BY COUNCILLOR KLEIN that "the meeting adjourn at 5:15 p.m."

MOTION CARRIED



Mayor



Chief Administrative Officer