



CITY OF BROOKS
Council Committee
June 9, 2020
NOTES

MEMBERS OF COUNCIL

Present:

- Mayor Barry Morishita
- Councillor Dan Klein
- Councillor John Petrie
- Councillor Jon Nesbitt
- Councillor Bill Prentice
- Councillor Norm Gerestein
- Councillor Joel Goodnough

CITY STAFF

Present:

- Alan Martens, CAO
- Amanda Peterson, Deputy CAO
- Amy Rommens, Manager of Administration
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Don Saari, Manager of Public Works and Utilities
- Russ Tanner, Manager of Recreation and Facilities
- Randi McPhillips, Recreation Supervisor
- Logan Grant, Community Peace Officer
- Pete Thompson, Community Peace Officer
- Alexis Wandler, Bylaw Enforcement Officer

Others:

- Sandra Stanway, Brooks Bulletin

Mayor Barry Morishita called the meeting to order at 9:06 a.m.

MOVED BY COUNCILLOR KLEIN that the agenda be adopted.

MOTION CARRIED

1. MUNICIPAL ENFORCEMENT QUARTERLY REPORT

- ✚ A. Rommens noted that in the first quarter Municipal Enforcement Quarterly Report, staff attended numerous training courses, participated in outreach activities and educated the public through car seat clinics (although these were suspended in March due to COVID-19), and collaborated with various external departments.
- ✚ The Traffic Safety Program is an ongoing partnership with the Brooks RCMP, and focuses on traffic control, patrols, and traffic violations. Municipal Enforcement spent an estimated 326 hours on traffic enforcement this quarter.

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- ✚ A. Rommens noted that Municipal Enforcement has received a Q1 Financial Report from BAPS.
- ✚ It was noted that reporting for the next Quarterly Report will contain statistics on enforcement of Public Health Orders due to COVID-19.
- ✚ Discussion was held on the approximate time spent enforcing Public Health Orders for COVID-19 and applying for compensation for the enforcement of Public Health Orders.

A. Wandler, P. Thompson and L. Grant left at 9:21 a.m.

2. RECREATION MASTER PLAN RFP

- ✚ R. McPhillips noted that the Ten-Year Recreation and Parks Master Plan Request for Proposal closed on May 1, 2020. The project budget is seventy-five thousand dollars (\$75,000) and seven proposals were received.
- ✚ Three proposals were shortlisted, then the companies presented and interviewed with the Steering Committee. The shortlisted proposals were from: 818 Studio Ltd (\$71,410.00), EDS Group Inc. (\$74,920.00), and RC Strategies (\$74,960.00).
- ✚ RC Strategies was recommended by the Steering Committee and Recreation and Parks Board.

MOVED BY COUNCILLOR KLEIN that the RFP for the Ten-Year Recreation and Parks Master Plan be awarded to RC Strategies in the amount of \$74,960.00; and, that it be forwarded to the June 15th, 2020 Regular Council Meeting for formal approval.

MOTION CARRIED

3. LAKE NEWS ROAD REBUILD

- ✚ D. Saari noted that in the spring a street sweeper fell through Lake Newell Mews road. While trying to repair the broken section, the excavator and trucks kept falling through the road. The quote from Brooks Asphalt and Aggregate to rebuild the road is \$247,250.00 (including contingency), and the quote to replace the broken section is \$204,125.00\$ (including contingency).
- ✚ Repairing the road would result in removing the good base when the entire road is rebuilt. The rebuild would be in addition to the SIP contract already awarded to Brooks Asphalt and Aggregate.
- ✚ Discussion was held on altering the budget for the 2021 Street Improvement Program.

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MOVED BY COUNCILLOR PRENTICE that Council approve the quote from Brooks Asphalt & Aggregate to rebuild the entire road on Lake Newell Mews in the amount of \$247,250.00 (including contingency); and, that it be forwarded to the June 15th, 2020 Regular Council Meeting for formal approval.

MOTION CARRIED

ADJOURNMENT

MOVED BY COUNCILLOR NESBITT that the meeting adjourn at 9:43 a.m.

MOTION CARRIED