



**CITY OF BROOKS**  
**Council Committee**  
**July 14, 2020**  
**NOTES**

**MEMBERS OF COUNCIL**

Present:

- Mayor Barry Morishita
- Councillor Dan Klein
- Councillor John Petrie
- Councillor Jon Nesbitt
- Councillor Bill Prentice
- Councillor Norm Gerestein
- Councillor Joel Goodnough

**CITY STAFF**

Present:

- Amanda Peterson, Deputy CAO
- Amy Rommens, Manager of Administration
- Kalina Van Winssen, Executive Assistant/Recording Secretary
- Lisa Tiffin, Manager of Community Development
- Jessica Surgenor, Economic Development Officer
- Bruce Thiessen, IT Supervisor
- Pete Thompson, Community Peace Officer
- Logan Grant, Community Peace Officer
- Alexis Wandler, Bylaw Enforcement
- Natacha Entz, Development Officer

Others:

- Sandra Stanway, Brooks Bulletin
- Madeleine Baldwin, ORRSC

**Mayor Barry Morishita called the meeting to order at 9:14 a.m.**

**MOVED BY COUNCILLOR KLEIN that the agenda be adopted.**

MOTION CARRIED

**1. TINY HOMES PROJECT**

- ✚ M. Baldwin noted that the City of Brooks has received an inquiry to develop a Tiny Homes Project on 36 Pine Avenue West. The developer has requested that they not be placed on foundations in case they decide to sell the units.
- ✚ Questions to consider in regards to this development are: How to categorize and regulate the development of tiny homes, how to tax the development, and how to ensure proper servicing.

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### NOTES

- ✚ If the tiny homes are required to have a foundation, the following two options are available: Create a Direct Control zone unique to the site to facilitate tiny homes that may not fit within the regulations (such as maximum site coverage and minimum floor area) of the existing residential land use districts or create a new use, add regulations to guide this type of development through an amendment to the Land Use Bylaw and decide in which districts tiny homes would be permitted, discretionary or not permitted.
- ✚ Discussion was held on the aesthetic appeal of the homes, if they should be required to be on a foundation, and servicing.

***It was recommended that the developer make an application for the tiny homes and then Council will determine a new use/designation. Committee also recommended the applicant research the building code to determine what is required/permitted.***

## 2. MUNICIPAL ENFORCEMENT QUARTERLY REPORT

- ✚ A. Rommens noted that in the second quarter Municipal Enforcement Quarterly Report, most outreach activities were cancelled due to COVID-19, however there was one car seat clinic. Staff also collaborated with various external departments.
- ✚ Peace Officers received authority to enforce Public Health Orders at the end of March. A total of 37 COVID-19 related complaint files were created stemming from the COVID complaint line.
- ✚ The Traffic Safety Program is an ongoing partnership with the Brooks RCMP, and focuses on traffic control, patrols, and traffic violations. Municipal Enforcement spent an estimated 320 hours on traffic enforcement this quarter.
- ✚ Discussion was held on the current speeding in playground zones targeted enforcement.

## 3. OFF-HIGHWAY VEHICLE BYLAW

- ✚ Recently, staff presented recommendations from the Economic Recovery Task Force, one of which was to permit off-highway vehicles on City streets. The economic benefits this could provide include: ensuring vehicles are street legal, encouraging the purchase of off-road vehicles, and providing more business traffic.
- ✚ Possible enforcement issues on this Bylaw include noise complaints and high speeds while the off-highway vehicles are travelling on City streets.
- ✚ Staff recommend that vehicles stay on the designated truck route.
- ✚ Discussion was held on vehicles being street legal, noise and speed complaints, economic benefits and safety issues.

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*It was recommended that A. Rommens draft an Off-highway Vehicle Bylaw for Council's review.*

#### 4. DOWNTOWN BRZ PARKING

- ✚ J. Surgenor noted that recently, staff presented Council with the initiative to make the Brooks downtown a safer and more pedestrian friendly area to encourage downtown shopping and event hosting as well as slow down traffic. This initiative includes making 1<sup>st</sup> Street West and 2<sup>nd</sup> Street West one-way streets with angle parking.
- ✚ Two options were presented to Council: Option 1 - \$8,353 (angle parking on both sides of 1<sup>st</sup> St W and 2<sup>nd</sup> St W), Option 2 - \$7,153 (angled parking on the left side and parallel parking on the right of both streets). Both options included an additional cost of \$3,000 - \$4,000 to return it back to normal in the fall as the parking stalls would have to be changed and the centre line returned.
- ✚ Discussion was held on traffic safety and the impact of streets being closed for the farmer's market on local businesses.

*It was recommended that 1<sup>st</sup> St W and 2<sup>nd</sup> St W be blocked off on Thursday's to accommodate additional Farmer's Market vendors and allow businesses to utilize the sidewalks for merchandise.*

#### ADJOURNMENT

**MOVED BY COUNCILLOR PETRIE that the meeting adjourn at 10:31 a.m.**

MOTION CARRIED