

PROCEDURE

AUTHORITY:
Town Council

EFFECTIVE DATE:
May 17, 1994

POLICY NO.: E-002-002
Page: 1 of 1

TITLE:

LAND USE BYLAW AMENDMENTS

PROCEDURE:

1. Advertisements shall be placed in the Bulletin for two consecutive weeks prior to the hearing advising of a proposed change in the Land Use Bylaw.
2. Persons wishing to be heard at the hearing shall register with the Manager of Planning and Development prior to 12:00 o'clock noon on the Thursday prior to the hearing.
3. Written submissions will be accepted until 12:00 o'clock noon on the day of the hearing.
4. At the discretion of Council, any other person in attendance at the hearing may be heard.
5. The Mayor or Deputy Mayor be the hearing chairman and submission from registered presenters be received first followed by submissions from persons to be heard at Council's discretion.

TOWN OF BROOKS

POLICY NO.: E-002-002

REFERENCE:

94/263

ADOPTED BY:

Town Council

SUPERSEDES:

New

PREPARED BY:

Finance & Administration

DATE ADOPTED:

May 16, 1994

TITLE:

LAND USE BYLAW AMENDMENTS

POLICY STATEMENT:

to ensure that an advertising procedure for public hearings is in place for all future amendments to the Land Use Bylaw.

THE PURPOSE OF THIS POLICY IS TO:

- establish a standard procedure for advertising all amendments to the Land Use Bylaw, requiring a Council resolution only to establish the time and date for the public hearings.
- establish times for the registration of person wishing to be heard and times for written submissions to be presented.