



TOWN OF BROOKS

POLICY NO: E-002-007

REFERENCE:

ADOPTED BY:
Resolution #98/62

SUPERSEDES:
10.02/77

PREPARED BY:

Engineering and Property Services

DATE ADOPTED:

February 2, 1998

TITLE:

WATER AND SEWER CONNECTIONS AND INSPECTIONS

POLICY STATEMENT:

The Town of Brooks will ensure that new water and sewer service connections and meter installations meet the industry's standards and regulations.

THE PURPOSE OF THIS POLICY IS TO:

- regulate new water and sewer service connections in conjunction with building permits within the Town of Brooks corporate limits.



AUTHORITY:

EFFECTIVE DATE:

TITLE:

WATER AND SEWER CONNECTIONS AND INSPECTIONS

PROCEDURE:

1. PROCEDURES:

- 1.01 Service connections to the Town of Brooks Water and Sanitary Sewer Systems may be installed by the Town of Brooks or approved sewer and water contractors operating under inspection of the Town of Brooks.
- 1.02 Application for a building service permit must be made by an owner or a builder at the time of applying for a building permit. An inspection fee of \$30.00 must be paid when this permit is taken out.
- 1.03 The application for a permit must include an estimate of the water demand or a description of the proposed building use. (So that sizing can be determined).
- 1.04 Service connections will be installed using approved materials in accordance with the Town's construction standards. The full cost of the service connection including pavement restoration, shall be borne by the builder or owner. The minimum depth of cover at the building shall be two (2.0) metres.



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1. PROCEDURES-continued:

1.05 The building contractor/owner will be responsible for the installation of the wire required to connect the meter to the meter reader touch pad. The wire must meet the Town's specifications of a four wire telephone type, having a voltage rating of 600 volts. The touch pad shall be located to 1 to 1.5m above landscape grade on the front face of the building unless otherwise approved by the Public Works and Utilities Department.

1.06 The Public Works and Utilities Department will supply the water meter which must be installed by a certified plumber. The water meter will not be supplied, however, until the contractor/owner has a valid building permit from the Town of Brooks for the project. Except for testing, the water service shall not be turned on by anyone other than Public Works and Utility staff.

2. INSPECTIONS

2.01 The building contractor or owner must have a valid Provincial plumbing permit number prior to commencing any work.

2.02 The building contractor or owner must leave the Curb Cocks (CC's) exposed and in good operating condition.



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2. INSPECTIONS-continued:

2.03 The Public Works and Utilities Department is required to inspect the service connections before any backfilling is done. Backfilling of a service connection before it has been inspected will result in the work being re-excavated for inspection by Town inspectors.